

Opportunities

August Classifieds

Administrative/accounting assistant

Carter & Burgess Consultants, Inc., a national architectural and engineering firm, is looking for a highly motivated administrative assistant with accounting experience for its Baltimore location. Applicants must be proficient in Microsoft Word and Excel, have excellent oral and written communication skills, and have a minimum of four years of related administrative and accounting experience. Competitive salary with excellent benefits package. Please send resume and current salary requirements to: Carter & Burgess Consultants, Inc., 201 N. Charles Street, 9th Floor, Baltimore, MD 21201; fax, 410-727-6783; or email, pulverentecj@c-b.com.

Architect

Central California A/E firm seeks qualified architects for hotel, educational, industrial, commercial, and government projects. Competitive salary, generous benefit and bonus packages. Four-day work week. The area provides affordable housing, award-winning schools, and summer and winter recreational activities. Send resume to: Integrated Designs, Attn: Sharon, 6011 N. Fresno Street #130 Fresno, CA 93710.

Architect

Martin, Riley & Mock, Inc., seeks registered architect with ability to manage multiple budget and project schedules to manage architectural department. Must have excellent communication and leadership skills and experience in all phases of project development from schematics to post construction. Send resume to Martin Riley Mock, Human Resources, 221 West Baker St., Fort Wayne, IN 46802.

Architect or . . .

possibly architect intern with construction document experience required. Full time for Santa Fe architecture firm. Minimum five years of experience. CD experience on AutoCad 13 or 14 required. Interesting projects, supportive work environment. Suby Bowden + Associates. Fax resume, 505-983-8118.

Architect/construction manager—Henrico County (Va.) public schools

Bachelor's degree in architecture, construction management, or construction engineering and a minimum of five years' experience in supervis-

ing all phases of construction. Extensive knowledge of construction; ability to prepare estimates, specifications, and contract negotiation. Responsible for construction projects, A/E evaluations, fee negotiation, project bidding, preparation of contracts, and all capital-improvement-related activities. Minimum salary, \$48,626. Vacancy number: 6104. Deadline: open until filled. Accepting administrative applications at 3820 Nine Mile Rd., Richmond, VA 23223.

EOE/Accommodations upon request.

Architects

Progressive firm is looking for innovative registered architect. Graduate architect internship also available. Commercial, industrial, and retail projects. Our work is statewide. Send resume to: Todoroff Architects PLC, 912 Military Street Suite A, Port Huron, MI 48060.

Architects

The Baltimore office of Carter & Burgess is seeking design-oriented architects to participate in a variety of domestic and international commercial mixed-use projects.

We are looking for: a senior technical architect, with 15+ years of experience, to lead the technical effort for large commercial mixed-use projects; project managers/architects, with 8+ years of experience, to participate in all phases of the architectural process; and intern architects, with 5+ years of experience and design or technical skills. Carter & Burgess is a growth-oriented, full-service national practice. Candidates should have the desire to engage in a creative, team-oriented, invigorating environment and the ability to capitalize on the challenges and opportunities provided through a position with Carter & Burgess. Excellent salary and benefits. Please fax, mail, or email your resume and salary requirements to: Carter & Burgess Consultants, Inc., 201 N. Charles Street, 9th Floor

Baltimore, MD 21201; fax, 410-727-6783; pulverentecj@c-b.com.

Architects and architectural graduates

Breslin Ridyard Fadero Architects, a 25-person firm in Allentown, Pa., has openings for architects and architecture graduates. Visit us online, www.breslinarchitects.com. Send resumes by fax, 610-437-4769; or email, BRFA@breslinarchitects.com.

Architects and engineers—all levels

Fields Devereaux Architects & Engineers, a leading Southern California A/E firm, is seeking architects and engineers at all levels. Firm specializes in k-12, institutional, health-care, religious, and entertainment facilities. Visit our Web site, www.fdae.com, and employment posting site for more information. Send resume by fax, 323-965-7445 or e-mail, derrick@fdae.com.

Architectural, Engineering, and Construction Management Software, Intranet, and HSW Training Services

Browser-based document, acquisition, and distribution. Automated multi-field indexing and archiving, ODBC compliant, familiar browser-based interface. Network/Intranet becomes corporate portal for large format documents. Quickly access, view, and/or print large files through a browser. One user fee for multiple locations. View CAD or PDF. Install on your server, or use our server for your Intranet. Can provide raster-to-vector file conversions. Our company also provides training in the areas of environmental, health, and safety (EHS) and ISO 14001 Environmental Management Systems (EMS) that will meet your AIA/CES HSW training requirements. For more information, please visit our Web site, www.rlenterprizesinc.com/software.htm and www.rlenterprizesinc.com/prodserv.htm; or call RL Enterprizes Inc., 800-891-0527. AIA member.

Architectural illustrations/animation/multimedia

We Know Architecture—We built Paradigm out of our architectural backgrounds. Since 1992, Paradigm Productions has been providing professional rendering, animation, multimedia, and exhibit design services for use in design, presentation, and fundraising efforts. Photo-Realistic or Stylized Renderings; Virtual Environments; Interactive Multimedia; Animations; Photo-Composites; Video/DVD/CD/Prints. Drop by our Web site, to see samples of our work, or call 901-685-7703.

Architectural rendering

Are you one of those architects for whom most digital renderings don't quite do the job? Our tempera/gouache photorealistic renderings can fully express your design statements and make

continued on next page

Opportunities

August Classifieds

continued from previous page

the best marketing tools. For a fee estimate for any size project, call Dick Baehr, 516-466-0470, or visit www.baehrenderings.com.

Architectural rendering

We bring your vision to life with high-quality, photo-realistic 3D exterior renderings, interior renderings, and photo manipulation. Turnaround averages 10 days for 3D exterior renderings, and most 3D renderings cost about \$1,800. Our Web site shows many examples of our work, and the price is listed for each rendering. Photo-quality prints are available in any size up to 48" wide, perfect for presentations or construction signs. For more information, visit our Web site, www.blueskydigital.com, or call Blue Sky Digital, Inc. tollfree, 888-918-2583, for a demo CD.

ARE study materials

Highly informative and updated educational books provide streamlined study materials for all sections of the 2001 ARE. Three separate books thoroughly cover the nine divisions. Additional resources are available for the California Supplemental Exam. To request an order form, please visit our Web site at www.amorstudyguides.com or call the office of William A. Amor, AIA, NCARB, 714-870-9531.

AutoCAD detail and symbol library

This CD-ROM is a simple to use CAD library, created to cut workload, therefore saving time and money. The library contains more than 3,800 details and symbols for construction documents, presentations, and design projects. Check out our Web site, www.autocadlibrary.com.

Building Industry Classified now reaches national audience

Looking for an exciting job in the building industry, or for talented people to fill openings in your firm? The demand for high-quality architects, contractors, engineers, and others is growing every day, and the Web-based Building Industry Classified is a great way to locate and advertise job openings throughout the country. For current opportunities and rate information, visit www.architects.org/classified.html.

CAD:

22 Steps to Digital Drafting Success. Free. Self Addressed Stamped Envelope. CCS, Box 374 A, Brielle, NJ 08730

Colorado yourself happy

The AIA Colorado Classifieds: Employment—Space Availability—Buy/Sell—Architectural Services. www.aiacolorado.org

Director of design

Glendale (Calif.) architecture firm seeks director of design with at least 15 years of extensive design and management experience in commercial, retail, hospitality, and master planning. Must be a leader in all aspects of design and client relations and be available to travel internationally. Mail resumes to Andrew Feola, F+A Architects, 116 E. Broadway, Glendale, CA 91207; or email, Jana@FAArchitects.com.

Division leader

Sear-Brown is an employee-owned, full-service firm with offices in key locations throughout the U.S. We are a rapidly growing, progressive company offering an extraordinary compensation package, challenging work, and career advancement. We have an exceptional leadership opportunity for a senior architect with a minimum of 10–15 years of leadership experience in the schools arena. This is a tremendous career opportunity to play the leading role for our schools division. This director will oversee project management, lead key employees, develop our client base, and expand the market geographically. Excellent interpersonal skills and the ability to lead and motivate staff are essential. Position will reside in our Syracuse, N.Y. office. If you are interested in living in an area offering excellent schools, model health care, water and mountain sports—along with theater, music, and arts galore, join our growing, employee-owned firm. Sear-Brown, 300 Meridian Center, Ste. 250, Rochester, NY 14618; fax, 716-295-0910; Web, www.searbrown.com. EOE.

Exam stress?

Up-to-date preparation materials for the Graphic Division of the exam. Call 800-723-8334 or visit www.ARE-solutions.com.

Expert documentation, cut costs

Cut cost and time 50 percent. We serve eight prominent U.S. architects on their U.S. projects from our longstanding Manila office. We work on AutoCAD or Microstation, full or partial scope, assist with sheet requirements, estimate sheet hours, and bill on an agreed, hourly, not-to-exceed basis. Consider us as your on-screen "night shift." Quality control of all building types is assured to ISO 9000 by experience. Richard Jones, RIBA, and ex-I.M. Pei architect David King, AIA, New York City. Contact kjarch@pacific.net.ph; visit www.kingjonesint.com.

For sale: architectural practice

Owner of small commercial, retail, and industrial architectural practice in the growing Seattle market is seeking to retire. Celebrating 25 years of working with an established clientele, the owner is looking for an acquisition, sale, or merger with someone interested in continuing this well-positioned and respected practice. Owner will continue in the transition. Address inquiries to Architectural Practice, 1916 Bonair Dr. SW, Seattle, WA 98116.

Handicapped access compliance inspector/full-time

Perform property evaluations for compliance with ADA and state laws. Generate reports. Architectural or related background preferred/will train. California-based. Travel required. Email resume to: Shira Geller, AIA, sg@adaguru.com.

Interior designer

Our mid-sized architecture firm, located in Greenwich Connecticut, has provided creative, high-quality architectural design and outstanding service since 1980 to residential and commercial clients. Our commitment to quality and service is the foundation of our success. Our interior design firm has been part of the service offered to our clients, but on a limited basis. To enhance and expand this service and the company, we would like to augment the existing team with a senior designer. This person must have strong managerial, and client development and marketing skills, in addition to design and resource experience. We are looking for a person

continued on next page

Opportunities

August Classifieds

continued from previous page

seeking a unique career opportunity; someone who is a strong team player and committed to delivering the quality and service that our clients expect. Send cover letter and resume by email, ewadsworth@lrjonesarch.com; or fax, 203-531-6239.

Modular Elevators

Modular Elevators by Infinite Access Corp. IAC did not reinvent the elevator, only the way we built them. Check out our Web site, www.infiniteaccess.com, to find out about the fastest installed elevator in the world.

Museum designers

The Museum of Fine Arts, Boston, seeks a team of four museum designers to lead the museum into the 21st century of gallery and exhibition design. The team will be responsible for all activities related to the plan and design of approximately 19 special exhibitions per year, ranging from small permanent installations to such larger upcoming blockbusters as Impressionist Still Life, Rembrandt, and Gauguin. Some or all of the team will have the unique opportunity to work closely with the award-winning firm of Foster & Partners on the design of over 200,000 square feet of new or renovated gallery space. The design staff will be part of an interactive working environment, in close collaboration with curatorial, conservation, administrative, and other departments throughout the museum. A BFA in studio art or interior design or BArch is preferred. A range of 3–10 years of experience, museum preferred, strongly encouraged. Knowledge of technical drafting required. Please send resumes to: Sandra Matthews, Senior. Employment Manager, Museum of Fine Arts, 465 Huntington Ave., Boston, MA 02115. Only those chosen for interviews will be contacted. We are an equal opportunity employer committed to diversity.

National Center for the Preservation of Democracy(NCPD) Request for Qualifications for Architectural Design for the Restoration and Expansion of the Japanese American National Museum's Historic Building

The NCPD, a 501(c)3 corporation, seeks an architect to design the restoration and expansion of the Japanese American National Museum's Historic Building, which will be the NCPD headquarters. Experience in preservation architecture is critical as the historic building is designated a cultural monument of the City of Los Angeles and registered in the National Registry of Historic Sites.

An RFQ packet may be obtained by sending a fax to Kenneth S. Hamamura, 213-830-5674.

Submission of qualifications will be accepted until 5:00 p.m. PDT on September 7, 2001. Faxed transmissions of qualifications will not be accepted.

Send qualifications to: Kenneth S. Hamamura, Project Director, NCPD, 369 East First Street, Los Angeles, CA 90012. Phone: 213-830-5638.

The NCPD and Japanese American National Museum are Equal Opportunity Employers.

Office manager

Seeking experienced office manager to oversee all phases of architecture office activities including scheduling, cost control and budgeting, workload, marketing and public relations, and contracts and invoices. AutoCad, computer systems, and hardware supervision. Suby Bowden + Associates in Santa Fe. Fax resume, 505-983-8118.

Opportunity for expansion into Europe

UK architectural practice established 16 years. Located 30 minutes from London with retail client base. Gross fees in excess of £3 million. For further particulars, contact Raffa & Associates PC, 1899 L Street NW, Suite 600, Washington DC, 20036.

Outsource construction documents

CAD-proficient architect with 28 years experience in D.C. and central Virginia offers professional assistance creating working drawings for high-end residential and commercial projects. Maximum project size approximately \$15,000,000. Hourly rates, billable monthly; meetings in your office in D.C.-Maryland -Virginia; Internet or CD deliverables in AutoCADR14 format. Call John Fornaro, 540-456-8686.

Outsourcing: Quality, profit, speed

High-quality construction documents are being outsourced by prominent U.S. architects, via secure Web sites, with our longstanding Manila office. Our low rates more than halve your costs. Additionally profitable, production time can be reduced 40 percent by managing us on screen as your "night shift" support team. We work on AutoCAD or Microstation, full or partial scope, assist with sheet requirements, and bill on an agreed hourly, not-to-exceed basis. Quality control of all building types is assured by experienced Richard Jones, RIBA, and former I.M. Pei employee David King, AIA New York. For more information and CD, email kjarch@pacific.net.ph.

Project architect/project manager

Licensed project architect/project manager. Expanding established A/E firm in Pasadena, Calif. Requires strong federal, Department of Defense, and institutional experience. AutoCAD 14 or higher desired. Excellent benefits, potential for growth. Email pattie@CTBryant.com.

Project manager

Growing architecture firm whose work includes commercial, life-style centers, banks, office, and multifamily projects (located primarily in the Midwest and East Coast), seeks registered Project manager responsible for management, documentation, and construction administration.

continued on next page

Opportunities

August Classifieds

continued from previous page

tion. The candidate, with 4 to 5 years of experience must possess computer expertise with a high degree of knowledge in AutoCad 14 or above, and demonstrate strong verbal and writing skills. The firm's goal is for this candidate to work independently, handling various stages of multiple projects. Great working environment and comprehensive benefits package, including full medical and 401K. Contact Mark D. Nosky, Principal, Stewart Nosky Architect, 1430 Branding Lane, Suite 100, Downers Grove, IL 60515; fax, 630-241-0454; email, mark@stewart-nosky.com.

Question:

How does a 70 year-old architect with a six-person firm in suburban Detroit, good backlog of work, and 30-year history of industrial office, commercial, and residential projects retire? If you have answer, write P.O. Box No. 1, Wolverine, MI 49799.

Senior project manager, architectural and engineering services

Montclair State University, Upper Montclair, N.J.,

is seeking a senior project manager who will perform the following tasks: Capital project coordination and management from conception through planning/programming/budgeting, funding, consultant selection, design, bidding, construction, and occupancy to project close-out. Provides project management services for University capital projects. On a project-by-project basis: develops program statement, scope of work and specifications, and monitors scheduling, expediting, and progress in construction phase of capital projects. Coordinates with other university offices during the entire project delivery process. Acts as liaison with the N.J. Department of Community Affairs, Department of Environmental Protection and other regulatory agencies. Supervises architects, engineers, and contractors. Must have knowledge of the construction industry and all N.J. applicable codes and regulations. Works as a team leader with Montclair State University's end user to deliver capital improvement projects within budget and schedule, while meeting the programmatic requirements of the project.

Qualifications: Bachelor's degree in architecture, engineering, or related field and 12 years of professional experience, or master's degree

with 10 years of experience. Strong experience and proven ability to assume single-source responsibility—particularly in construction phase of capital project—is required. In addition, the position requires excellent verbal, written, and communication skills for report writing, spreadsheets, schedules, and AutoCAD. A combination of education and/or experience in higher education will be considered. Applicants who do not possess the required education may substitute indicated experience on a year-for-year basis. Project management experience in similar university environment, as well as experience and knowledge on AutoCAD, CAFM, GIS, and other computer software related to facilities planning, design, construction, operation and maintenance, space management, etc., will receive favorable consideration.

Salary Range: \$52,328–\$78,501 Apply by: **September 23, 2001** (Applications received by this date will receive full consideration. Position to remain open until filled.) Starting date: As soon as possible. Send letter and resume (include V#) to: Mr. Douglas Cooper, Architectural and Engineering Services, Montclair State University, Box C316—V#87, Upper Montclair, New Jersey 07043. 