

sustainability action plan updated March 15, 2011

OFFICE

Energy

- Shut down computers after leaving office
- Replace incandescent lamps with LED's or fluorescent
- LED computer monitors

Waste

- PDF drawings, invoicing, letters as preferred method of transmittal
- Dry cleaning only for significant meetings
- Recycling paper, plastic, aluminum, cardboard
- Recycled Content Paper and office supplies
- Reusable water and coffee cups
- Used Furniture and Recycled content furniture
- Occupy a historic rehabilitated building in a vibrant downtown area

Meetings

- Projection and Powerpoint, emailed PDFs used for meetings
- Conference Calls and Online Meetings with out of town clients

Travel

- Provide a downtown work location allowing walking and biking to work
- Hybrid or electric car for car rental
- Establish Remote Desktop Computing for telecommuting

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PROJECT

Energy

- Comply with International Energy Conservation Code for 2009
- By end of 2012 purchase a Projected Energy Use Intensity, use on each project

Water

- Dual Flow toilets
- rainwater diversion to groundwater or collection for irrigation
- erosion control during construction

Air Quality

- HEPA Filters
- Specify No VOC interior, Low VOC exterior paints
- If using condensing unit system, specify 16 SEER or better

Materials

- Durability of Materials
- Reuse Existing Materials to reduce embodied energy
- light colored roof or green roof
- Materials: specify regional, recycled, and/or certified materials

Site

- Specify construction fencing tree protection during construction
- For existing buildings, examine shell and structure reuse as a first option
- If we can direct site choice, avoid green fields

Lighting and Views

- Operable Windows for breezes
- Breathable Envelopes
- Light Pollution Reduction - directional lights facing down
- Exterior lighting - minimal or solar